

Application Due Date: May 1, 2023

PROGRAM DESCRIPTION

Through the generous support of donors, the Colburn School offers three forms of financial assistance through the Access Fund. Awards are distributed for the fall and spring semesters; there are no awards for the summer session. Need-Based Scholarships are issued on a sliding scale based on financial need.

ELIGIBILITY REQUIREMENTS

- Applications must be submitted to the Community School by 5 pm on Mon, May 1, 2023 to be considered for the 2023-24 academic year.
- Total gross family income as reported on 2022 tax returns must not exceed \$98,000 annually.
- Students must be attending school up to the 12th grade or are age 17 and under, whichever is applicable.
- Students must demonstrate seriousness of purpose and motivation for chosen path of study. Evaluations and feedback from existing teachers will be considered to determine student progress, dedication, and consistent attendance.
- Continuing students with existing Colburn School accounts must be paid in full with zero outstanding debt.
- Incomplete applications, or those with insufficient documents, will not be accepted.

APPLICATION PROCESS AND AWARD DISTRIBUTION

1. Students must submit a written application requesting financial assistance for pre-selected group classes or applied private lessons. For group classes, student must meet minimum eligibility requirements such as pre-requisites and age. Depending on eligibility, students are awarded between 10-90% in need-based scholarships for group classes. For applied lessons, students must already be studying with an instructor, or have submitted an inquiry to be placed with a private instructor. Depending on eligibility, students are awarded between 10-90% in need-based scholarships for up to 60 minute weekly lessons. Class selections may be modified by the scholarship committee to ensure appropriate course of study.
2. Applicants will be notified of their application result by email no later than the first week of fall classes and in time to register for the upcoming school year. Award funds are distributed at the time of registration.
3. Awardees must print the official award letter, sign the original document accepting the award, and submit it to the Community School along with registration documents. Award letters must be received and students must register no later than the first day of class and/or scheduled applied lesson. All unaccepted awards will be forfeited after October 1, 2023.
4. If a student does not wish to continue in the spring semester, they are required to notify the CSPA Administration in writing before the end of fall semester.

REVIEW CRITERIA

Applications will be reviewed by the Community School's scholarship committee using specific criteria to score each submission. The Community School's scholarship committee will use reviewer scores to make the final determination of all awards. Every effort will be made to provide appropriate funding to applicants. If the scholarship committee deems an application incomplete, it may request additional documentation to gain better insight into the applicant's current financial status.

Colburn Community School of Performing Arts

2023-24 Need-Based Scholarship Application

(Part 1 of 4)

New Student Current Colburn Student

Part 1: Student Information to be Completed by Student

Last Name: _____ First Name: _____ Middle Name: _____
Birthdate: _____ Age: _____ Gender: _____
Address: _____ City: _____ Zip: _____
Primary Contact Name: _____ Relationship: _____
Primary phone: _____ Primary Email: _____
School currently attending (enter "home school" if applicable): _____
Current grade level: _____ Grade Level in Fall 2023 : _____
Does student receive financial aid at their current school YES NO If yes, how much financial aid per year? _____

Ethnicity _____
(Ethnicity information is optional, the information gathered is for statistical purposes that is helpful to Colburn in order to secure critical foundation support for financial aid scholars. This information is not required for admission. The Colburn School does not discriminate on the basis of race, color, nationality, gender, sexual orientation, ethnic origin, religious belief, or gender self identification.)

THE FOLLOWING APPLICATION QUESTIONS (#1-6) SHOULD BE ANSWERED BY THE STUDENT:

1. What is your area of interest in the performing arts? _____

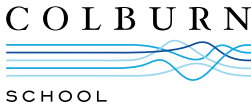
2. How long have you studied this art? _____

3. List your most recent teachers in this art: _____

4. List any ensembles or groups in this area to which you belong: _____

5. List the class(es) or instrument you would like to study at Colburn and tell us why you have chosen this path. Please also indicate if you have already auditioned and have been placed with an instructor, ensemble, or orchestra: _____

6. If you are not a currently studying with a CSPA faculty member, have you submitted an inquiry form? Circle one: YES NO



Colburn Community School of Performing Arts

2023-24 Need-Based Scholarship Application (Part 2 of 4)

Parents' Marital Status: Married Divorced Separated Widowed Single

Part 2: Contact Information to be Completed by Parent/Guardian

Last Name: _____ First Name: _____ Mr. Mrs. Ms. Dr

Relationship (mother/father/etc.): _____

Home phone: _____ Cell: _____

Email: _____

Address (if different from student): _____ City: _____

State: _____ Zip: _____

Occupation: _____

Employer: _____ Work phone: _____

Do you own your own business? YES NO If yes, please include your corporate tax return as part of your application.

Parent/Guardian Contact Information

Last Name: _____ First Name: _____ Mr. Mrs. Ms. Dr

Relationship (mother/father/etc.): _____

Home phone: _____ Cell: _____

Email: _____

Address (if different from student): _____ City: _____

State: _____ Zip: _____

Occupation: _____

Employer: _____ Work phone: _____

Do you own your own business? YES NO If yes, please include your corporate tax return as part of your application.

Family Size (List number dependents): _____ Adults (18 yrs and older) _____ Children (under 18 yrs)

Name(s) of other sibling(s), if any, that are applying for scholarship: _____

How much financial assistance would you like to request from Colburn? (Please specify a % of tuition): _____

By submitting this application, I understand that financial assistance is limited. Completion of this application does not guarantee granting or receipt of award funds. I certify that the information presented in all pages of this application, including any attached documentation, and all representations, are true and correct. I further understand that if the scholarship committee deems my application incomplete, they may request further documentation to support my financial status; examples of such documents include, but is not limited to: bank statements, letters confirming government assistance, court documents, etc., which will be held in confidence and used strictly for the purpose of attaining a better understanding of my family's current financial picture and eligibility for scholarship offered by the Colburn School.

Parent/Guardian Signature: _____ Date: _____

Printed Name: _____

Colburn Community School of Performing Arts

2023-24 Need-Based Scholarship Application (Part 3 of 4)

Part 3: Family's Financial Information

The information requested in this form is used in the determination of financial need. This form must be completed in its entirety, and submitted with required supporting financial documents described in the application guidelines. *Please feel free to provide a cover letter describing any extenuating circumstances relative to your request for scholarship support.*

Household Annual Income

Gross Wages, salaries, tips (before taxes)

Parent/Guardian 1 Annual Gross Income	\$ _____	
Parent/Guardian 2 Annual Gross Income	\$ _____	
Other income i.e. investments, commissions	\$ _____	Description: _____
Other income i.e. child support, alimony, family	\$ _____	Description: _____
Other income i.e. CALFresh, government assistance	\$ _____	Description: _____

Family's Monthly Expenses

Housing (monthly, paid by yourself, not others)	\$ _____	Circle one: owned rented
Medical/Dental insurance premium/expense (monthly)	\$ _____	Description: _____
Utilities (electric, gas, cell phone, cable, etc.)	\$ _____	Description: _____
Food (average monthly cost)	\$ _____	
Tuition (total of all children) – academic	\$ _____	
Tuition (total of all children) – performing arts	\$ _____	
Other recurring expenses i.e. childcare, life insurance	\$ _____	Description: _____
Other recurring expenses i.e. car payment, transportation	\$ _____	Description: _____

Assets (as of date of this application)

Total available in cash and checking accounts	\$ _____	
Total family savings, college fund savings	\$ _____	Description: _____
Total retirement plan, 401K, IRA	\$ _____	Description: _____

Present value: _____ Amount owed: _____

Home equity (renters enter \$00)	\$ _____	\$ _____
Other real estate and investments	\$ _____	\$ _____

Automobiles:			Circle one:
Year _____ make/model _____	\$ _____	\$ _____	own lease
Year _____ make/model _____	\$ _____	\$ _____	own lease

Current Debt/Credit Obligation

Name of Card/Creditor	Credit Limit:	Amount owed:
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

Use this space to provide any additional explanation of the above or attach a cover letter if more space is needed:

I certify that the information presented in this application is true and correct.

Parent Initials _____

Date: _____

Colburn Community School of Performing Arts

2023-24 Need-Based Scholarship Application

(Part 4 of 4)

The following financial documents are **REQUIRED** as part of the application:

Family's completed and signed 2022 Federal Income Tax Return

- Taxes must claim the student as a dependent.
- If parents or guardians file separately, BOTH sets of tax returns for each parent or guardian must be submitted regardless of marital status.
- All schedules, W-2s, 1099s that accompany the tax return.
- If a parent or guardian has a partnership or owns a corporation, a copy of the 2022 partnership or federal corporate tax return must be provided.
- IRS Tax Return TRANSCRIPT** via www.irs.gov/individuals/get-transcript
A transcript is essentially an itemized receipt of your taxes that the IRS provides to confirm that the information you submitted matches the information that the IRS has on file. You may request a free transcript online by visiting the website above. Both personal, partnership or corporate transcripts must be provided.
- Documents verifying **other forms of income** such as child support, alimony, and government assistance programs such as housing, social security, disability, CALFresh, and/or unemployment benefits, if applicable.
- A non-filing statement from the IRS is acceptable if you are not required by law to file a tax return.
 - In lieu of a tax return, six months of bank statements to verify income and expenses are required.

The following miscellaneous items may help support your application:

- If you do not plan to file your 2022 taxes by April 15, 2023, a copy of your tax extension request and approval from the IRS may be submitted. **However, your application will NOT be reviewed until you can provide a copy of your submitted 2022 tax returns.**
- If your family is claiming hardship due to a recent job loss or high medical bills not covered by insurance, documentation must be provided to prove the hardship such as statements, invoices, receipts of payment.

APPLICATION SUBMISSION DEADLINE

The deadline to submit a completed application is by 5 pm on Mon, May 1, 2023 for consideration. The application must be submitted in its entirety and include all required materials. Incomplete applications with missing required materials will not be accepted. The application may be submitted via email at cspa@colburnschool.edu, or via fax at 213-621-2110, or mail to the attention of the Community School of Performing Arts at 200 South Grand Avenue, Los Angeles, CA 90012. For security purposes, please strike out all social security numbers on all documents.

If the application is incomplete upon submission, the Colburn School has the right to refuse to review the application and will mark it as ineligible for review. If the scholarship committee would like to request further information from the applicant, it will do so via email. Failure to respond to the committee's request will result in disqualification. The Colburn School cannot guarantee the availability of funds if your completed application is submitted after the due date.