





COMMUNITY SCHOOL OF PERFORMING ARTS

# Schedule of Classes

2024 Spring Semester: January 16-May 26

### Important Dates

- Priority registration for continuing students: Mon, Dec 4 Sun, Dec 17
- Open enrollment for ALL students: Fri, Dec 15
- First day of spring instruction: Tue, Jan 16
- Jury week for private lesson students: Tue, May 14 Mon, May 20
- Graduating Senior Recognition Event: Sat, May 11
- · Last day of spring instruction: Mon, May 13
- Semester break and make-up lessons: Tue, May 21 Sun, May 26

## Spring Semester Holidays

- Mon, Jan 15: Martin Luther King, Jr. Holiday SCHOOL CLOSED
- Mon, Mar 25 Sun, Mar 31: Spring Break NO CLASSES
- Tue, May 14 Mon, May 20: Jury Week NO CLASSES OR PRIVATE LESSONS
- Mon, May 27, Memorial Day Holiday NO CLASSES

## 2024 Summer Session: May 30-August 3

- Priority registration for continuing students: Sat, April 15
- · Open enrollment for all students: Mon, May 1





## About Community School of Performing Arts

The Colburn Community School of Performing Arts (CSPA) serves students of all ages with classes in music, drama and early childhood arts education, taught by acclaimed faculty committed to providing the highest quality teaching on a modern campus designed solely for excellence in performance and education.

Founded in 1950 as an open-enrollment school, the CSPA covers a broad range of styles, age levels and degrees of difficulty. Music classes include applied musical instruction, music theory, chamber ensemble and orchestral opportunities. Dance classes through the Trudl Zipper Dance Institute offer a wide range in disciplines from ballet, tap, modern, creative, jazz and musical theatre dance. In addition to their individual studies, Colburn students participate in a variety of community outreach programs and perform in more than 300 concerts and recitals each year, many of which are free and open to the public.

The Colburn Community School of Performing Arts has been accredited by the National Association of Schools of Music (NASM) since 1980 and is also a member of the National Guild for Community Arts Education.

### Adaptive Music Program/Lessons for Individuals with Special Needs

The Community School provides a special program for adults and children with academic or learning challenges. The Adaptive Music Program (AMP) provides individualized music programming and adapted music instruction by qualified specialist Ms. Francesca Bori.

Students with special needs have the opportunity to learn to play a musical instrument within a therapeutic environment designed to develop one's own potential. This process begins with a structured music-based assessment of motor skills, behavioral, social and emotional levels, attention, and communication ability. Monthly meetings with parents and yearly written summaries provide an opportunity to review the progress of the student. For more information, please contact Ms. Bori at <a href="mailto:fbori@colburnschool.edu">fbori@colburnschool.edu</a>.

## Registration Procedures

To be placed with an instructor for private lessons, all new students must first submit an inquiry at www.colburnschool.edu/cspainquiry. Please visit the website for further instructions on the inquiry process.

For group classes, New Students may register during open enrollment. Partial payment is mandatorily due upon registration. All students must register before they can attend class. Space is available on a first come first served basis. Continuing students have two weeks of priority registration.

#### Continuing Students may register one of the following ways:

- 1. Go to <a href="www.colburnschool.edu/register">www.colburnschool.edu/register</a> (DO NOT CREATE NEW ACCOUNT if you do not know your username or password contact the CSPA office for this information)
- 2. Email your registration and payment forms to cspa@colburnschool.edu

New Students may create an online account on July 15, 2023

To download registration materials, visit us at www.colburnschool.edu/community-school/student-resources/

#### Fee Schedule

- Registration Fee for enrolling on or after December 18, 2023: \$25
- · Payment Plan set-up fee: \$40 for spring semester
- · Monthly Late Payments received after the 15th of the month: \$35

## Contact Us

Email cspa@colburnschool.edu

Phone 213-621-4548

Hours Mon-Fri, 10 am-6 pm

Sat, 8 am-4 pm Sun, Closed

### Schedule of Classes

The Community School of Performing Arts offers a variety of ensembles, group classes, and workshops during the fall, spring, and summer semesters for students of all ages and ability levels. Below you will find offerings for the upcoming spring semester, which is from Jan 16-May 13. Early Childhood and Adult classes are one semester long (16 weeks), while other classes are year-long (32 weeks). Students may register for year-long classes with instructor approval. PLEASE NOTE: The tuition for year-long classes will be pro-rated by 50%. The tuition listed in this schedule is the amount that you wil need to pay for the spring semester.

### Early Childhood

#### Semester-long Commitment

The Community School of Performing Art's Early Childhood Creative Arts Program formally introduces babies and toddlers as young as 7 months to the wonders of music and the performing arts. Our classes target specific age groupings to best capitalize on students' capabilities as they explore music, theory, voice, movement, and drama. Parents are welcome and encouraged to participate in the classes with very young children. Advancement is based on skill development so students gain confidence as they gain abilities.

One of the key benefits of our Early Childhood music classes is that our highly trained faculty help parents identify a child's special interests and abilities for future class placement. That said, our classes are in demand and can fill up quickly. Wait lists may form, so we may add classes with demand. Classes are scheduled on weekdays as well as Saturdays and Sundays.

Please note: An adult must accompany the child for the entire duration of the class. In most classes, parents are invited to participate at the level of involvement determined by the teacher. Only one parent or caregiver may participate in the class; siblings or other family members are not allowed to participate.

Course Name/ID	Ages	Teacher	Start Date	Day(s)	Start Time	# Min	Room	Fee
Babes in Colburnland	7-17 mo	Baxani	20-Jan	Sa	11:00 AM	40	Grand 240	\$560.00
ECGA101	7-17 mo	Papadopoulos	21-Jan	Su	10:00 AM	40	Grand 242	\$560.00
Making Music in Colburnland	1.5-2 yrs	TBD	16-Jan	Tu	10:50 AM	40	Grand 242	\$560.00
ECMC101	1.5-2 yrs	TBD	20-Jan	Sa	8:30 AM	40	Grand 242	\$560.00
	1.5-2 yrs	Papadopoulos	21-Jan	Su	10:50 AM	40	Grand 242	\$560.00
Music for Twos	2-3 yrs	TBD	16-Jan	Tu	10:00 AM	40	Grand 240	\$560.00
ECMT101	2-3 yrs	TBD	20-Jan	Sa	9:20 AM	40	Grand 242	\$560.00
	2-3 yrs	Papadopoulos	21-Jan	Su	11:45 AM	40	Grand 242	\$560.00
NEW CLASS: Musical Play & Make Believe	2.5-3.5 yrs	Baxani	22-Jan	Мо	1:20 PM	40	Grand 240	\$510.00

ECMP101

Students will explore movement through music and imagination. Through interactive songs, activities, and stories, students develop listening skills and explore small percussion instruments within musical drama.

Creative Storymaking & Movement	3-3.5 yrs	Bori	20-Jan	Sa	10:00 AM	45	Olive 230	\$595.00
, •	5-5.5 yıs	DUII	20-Jan	Sa	10.00 AIVI	43	Olive 230	\$393.00
ECST101								
Musical Journeys of the Imagination	3-3.5 yrs	Bori	20-Jan	Sa	11:00 AM	45	Olive 230	\$595.00
ECMJ101	3-3.5 yrs	Bori	18-Jan	Th	1:00 PM	45	Olive 230	\$595.00
Super Singers	3.5-5 yrs	Baxani	22-Jan	Mo	2:15 PM	45	Grand 240	\$595.00
ECSS101	3.5-5 yrs	Baxani	20-Jan	Sa	10:00 AM	45	Grand 240	\$595.00
	3.5-5 yrs	Paquette	21-Jan	Su	10:30 AM	45	Grand 240	\$595.00
Rhythm and Movement	3.5-5 yrs	Baxani	22-Jan	Мо	3:15 PM	45	Grand 240	\$595.00
ECRM101	3.5-5 yrs	Baxani	20-Jan	Sa	12:00 PM	45	Grand 240	\$595.00
*Pre-req: Super Singers	3.5-5 yrs	Papadopoulos	21-Jan	Su	11:30 AM	45	Grand 240	\$595.00
Exploring the Keys	4-5 yrs	Bori	20-Jan	Sa	12:00 PM	35	Olive 230	\$545.00
ECEK101								
Rhythmic Styles & Techniques I	4-5.5 yrs	Baxani	20-Jan	Sa	1:30 PM	45	Grand 240	\$595.00
ECRS101	4-5.5 yrs	Paquette	21-Jan	Su	12:45 PM	45	Grand 240	\$595.00
*Pre-req: Super Singers and Rhythm & Mov								
Rhythmic Styles & Techniques II	4.5-6 yrs	Paquette	21-Jan	Su	1:45 PM	45	Grand 240	\$595.00
ECRS201								
*Pre-req: Rhythmic Styles & Techniques I								
Sing, Move & Play!	5-6 yrs	Baxani	22-Jan	Мо	4:15 PM	45	Grand 240	\$545.00
ESSM100	5-6 yrs	Baxani	20-Jan	Sa	2:30 PM	45	Grand 240	\$545.00
Singing More (year-long)	5-6 yrs	Baxani	26-Aug*	Sa	9:00 AM	45	Grand 240	\$1,090.00*
ECSM200			*year-long					
*Instructor approval required								

## Early Childhood Open House





## Community School of Performing Arts Policies

At the Colburn School, we strive for open communication between faculty, students and administration and ask that you familiarize yourself with the summary of our school policies below. The complete school policy can be found on our website at colburnschool.edu

#### Registration Procedure

The registration procedures at The Colburn School are designed to place students in appropriate courses through interviews, auditions, and other screening methods. These procedures help to minimize enrollment in inappropriate courses, and to minimize the need to drop lessons and classes. Registration must be completed during the Formal Registration period listed on page 1 of this Schedule of Classes to avoid a late fee. Any student who registers after the Formal Registration period will be subject to a \$25 late registration fee.

All students are required to commit to a full year of study for approximately 32 weeks during the fall and spring semester. There are only three exceptions to this rule: 1) a student in the early childhood program is required to only commit to one semester for 16 weeks, 2) adult students over the age of 18 may commit to a mutually agreeable schedule with their individual lesson instructor that is less than 32 weeks, 3) new students who have never studied at Colburn may join at any time during the year, pending studio/class availability, and may register for the remaining number of weeks.

Students beginning group classes after the start of a semester will be charged tuition on a pro-rated basis, as follows: Weeks 1-4: 100% of tuition, Weeks 5-8: 75% of tuition, Weeks 9-12: 50% of tuition, and very rarely may students begin during Weeks 13-16: 25% of tuition. Class fees are not pro-rated for the summer session.

#### Drop/Withdraw Procedure

The parent/student must complete and submit the Drop Form either in person, via email or fax, prior to the first day of the semester. Once receipt is confirmed by the CSPA office, prior to the first day of the semester, the request to drop the class, ensemble, and/or private instruction will be reviewed by the Dean. Upon the Dean's approval, 100% of the tuition is refunded. Anytime during the first week of the semester, 75% of the tuition is refunded. After the first week through the second week, 50% of the tuition is refunded. After the second week through the third week, 25% of the tuition is refunded. After the third week, there are NO REFUNDS.

Informing an instructor of a decision to withdraw, stopping payment, or not attending class does not constitute a withdrawal. Exceptional requests for refunds due to a family or medical emergency may be made in writing to the Dean within 14 days of the missed class and must include appropriate documentation. There is no guarantee that a full refund will be approved due to a family or medical emergency.

#### Absence Policies

Students must notify faculty of anticipated absences as a courtesy to the faculty members; however, this does not exempt the student from payment as contracted. There will be no makeup lessons for student absences. If a teacher is absent from a scheduled lesson, a make-up lesson shall be scheduled at a mutually convenient time. If the student misses a make-up lesson, there will be no second make-up opportunity. In cases of sudden illness on the part of the teacher, the teacher and The School shall make every reasonable attempt to notify students.

#### Suspension

Delinquency in payment of tuition and fees may result in suspension of a student's enrollment. Suspended students shall not be allowed to attend classes, rehearsals, or lessons; instruction shall be resumed only upon full payment of any balance due and with approval of the Registrar. There will be no credit or make-up for any lessons or classes missed because of suspension.

#### **Payments**

Payment must accompany the registration form. Payment of tuition and fees is expected in full at the time of enrollment unless a payment plan is requested. Upon approval of a payment plan, all payments are due on or before the 15th of the month. All payment plan arrangements must be made directly with the Cashier's Office. Any payments received after the 15th will be automatically assessed a \$35 late fee. Subsequent late fees will be charged every month until payment is received.

#### Key Card Access/Student ID Badges

In an effort to enhance campus security, each family will be given two key cards to access the building at all times. All students must request a key card at the security desk on Grand Avenue and show proof of current enrollment. Key cards will be required to enter buildings, access elevators and use of the library. Please pay attention to posted signs and requests made by security guards to show your card key. Lost card keys can be replaced for a fee of \$25.

#### **Parking**

With a student population of 1,800 students, parking at the Colburn School is not guaranteed. A limited number of spaces are available to CSPA families on a first come first served basis. Families can receive up to two parking decals upon completing registration. However, a parking decal does not constitute a guaranteed parking space. On a busy day when there is a line of cars waiting to enter the garage, students may be dropped off in front of the school on Grand Avenue. There is a loading area in front of the doors across from the Broad Museum. After dropping off your student, please make your way to Lower Grand and patiently wait in line for a parking space to open in the garage. If you do not wish to wait for a spot to open, offsite parking at a discounted rate is available at Lot #3 on the southeast corner of Olive and 2nd Street. Please inquire at the Cashier window to purchase validations in advance.

#### Emergency Alert System

The Colburn School notifies its community of emergency situations through text messages using an alert system called InformaCast. In the event of an emergency, such as a fire, active shooter, or earthquake, messages will inform the community of the nature of the emergency, what to do, and when the situation is clear. Parents and students are strongly encouraged to register with InformaCast. Text "#emergency notification" to (818) 423-4168 to receive Colburn School emergency alerts from InformaCast. Contact Sandra Gendron, Security Director, at sgendron@colburnschool.edu with any questions about InformaCast.

For complete school policies, please visit: https://www.colburnschool.edu/community-school/enrollment-information/policies/

## Community School of Performing Arts Spring 2024 Calendar

#### January

- 2-14 Semester Break Make-Up Lessons - School Open 15 Martin Luther King, Jr. Day -School Closed
- 5 Colburn Band Day 8 Jazz Workshops 10 Jazz Workshops
- 13 Early Childhood Open House
- 16 First Day of Spring Semester
- 19 Friday Night Recitals
- 26 Friday Night Recitals

January							
Su	Мо	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

		1	Apri	1		
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28*	29	30				

#### April

- 5 Friday Night Recitals
- 12 Friday Night Recitals
- 15 Priority Summer Registration for Continuing Students
- 19 Friday Night Recitals
- 25 Jazz Workshops
- 28 Advanced Orchestras
- 28 Adult Jazz Workshop

#### **February**

- 2 Friday Night Recitals
- 9 Friday Night Recitals 16 Friday Night Recitals
- 17 Choirs at Colburn
- 23 Friday Night Recitals
- 25 Advanced Orchestras

February						
Su	Мо	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

	May					
Su	Мо	Tu	We	Th	Fr	Sa
			1*	2	3	4
5*	6	7	8	9	10	11*
12	13	14	15	16	17*	18*
19*	20	21	22	23	24	25
26	27	28	29	30	31	

- 1 2024-25 Financial Aid **Applications Due**
- 1 Open Summer Enrollment for All Students
- 4 Choirs at Colburn
- 5 String Festival
- 5 Chamber Music at St. James
- 8 Jazz Workshops
- 9 Jazz Workshops
- 10 School Recitals 11 Senior Recognition Event
- 11 Jazz Workshops
- 11 Community School Bands
- 11 School Recitals
- 13 Last Day of Spring Semester
- 14-20 Jury Week No Classes or Private Lessons
- 17 School Recitals
- 18 Chamber Ensembles
- 19 McAllister Honors Recital
- 21-26 Semester Break Make Up Lessons - School Open
- 27 Memorial Day School Closed
- 30 First Day of Summer Session

#### March

- 1 2024-25 Financial Aid Applications Open 1 2024-25 Ensemble **Applications Open**
- 1 Friday Night Recitals
- 8 Friday Night Recitals
- 9 Community School Bands
- 15 Friday Night Recitals
- 16 Collaboration Concert
- 22 Friday Night Recitals
- 25-31 Spring Break No Classes - School Open

March							
Su	Mo	Tu	We	Th	Fr	Sa	
					1*	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

Recitals
Orchestra/Strings
Winds/Band/Percussion
Jazz
Choir
Important Academic Dates
School Closed/No Classes

\*Multiple Events

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- 2024-25 Financial aid application deadline: Wed, May 1
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